

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Board Meeting  
Thursday, March 10, 2022  
5:30pm  
Virtual Meeting

**MINUTES**

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**I. Opening Procedures**

**A. Call to Order** at 5:31pm

**B. Roll Call**

Members Present: Rochelle Carroll, Terry McKearney, Erin Richison, Vikki Castorena.

Members Absent: Morgan Appel

Others Present: Principal Neil MacGaffey, Associate Principal Erika Alamo, and MTSS Coordinator Melissa Moreno.

**C. Pledge of Allegiance** led by Drama Club Students

**D. Presentation by Drama Club Students.** Students share their learning experiences and the opportunity to show their skills by participating in the Aladdin Jr. play this school year. Students are thankful Discovery School can offer this program with experienced leaders like Ms. Chamberlain, Ms. Valency, and Ms. Tolliver.

**II. Approve Agenda**

*Motion: McKearney    Second: Richison    Vote: MCSU*

**III. Approve Minutes from February 10, 2022, Regular Board Meeting**

*Motion: Richison    Second: Castorena    Vote: MCSU*

**IV. Public Comment:** Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

**A. Public Comment – Items on the Agenda:** None

**B. Public Comment – Items not on the Agenda:**

- School secretary Sara Roa announced her retirement effective June 16<sup>th</sup>, 2022 after 25 years working at DCS.
- Parent Mrs. Bonilla gave kudos to teachers, students, and parents who volunteer remotely and on site. She encouraged the school and Board to consider new

opportunities to reintegrate parents that are ready to volunteer as many ways as possible. It was difficult not being able to volunteer this year on site with the school musical, knowing there were many parents at home supporting them. She congratulated Mrs. Roa on her retirement and her support over the years to parents, students, and administration.

## **V. Principal's Report**

- Mr. MacGaffey congratulated and thanked students, staff, and parents for another great drama production. He also thanked former DCS student Aaron Hernandez for coming to volunteer as stage manager. A shout out to Ms. Tolliver, Ms. Donovan, Ms. Valency and of course Ms. Chamberlain for their leadership.
- The solar installation is on track to being completed by the end of Spring break.
- We are looking forward to having a Transitional Kindergarten program next school year. Kinder registrations for the 2022-2023 school year are going well and we already have one full class in the first week of registrations. We are projecting two TK classes next school year.
- ELPAC testing for English learners is going well. Ms. Rosie Ulloa is doing a great job testing one on one students in grades Kinder through second grade and Ms. Peterson and Ms. Diaz-Ornelas for testing students in grades 3<sup>rd</sup> through 8<sup>th</sup>.
- DCS is looking forward to having events in fourth quarter where parents can be on campus. PTC has planned some outdoor events where parents can attend, participate, volunteer and enjoy time with their children on campus.
- COVID numbers continue to improve each day.
- DCS had a professional development in math with Denise Finney who worked with third and fourth grade teachers where lesson planning was done, classroom observation and follow up discussions about improving.

## **VI. Update to Safety Protocols at DCS**

Mr. MacGaffey shared the new mask mandate by the governor will be optional as of March 14<sup>th</sup> in the counties that are considered not high risk or having high positive rates of numbers at this present time, San Diego being one of them.

## **VII. Approve Consent Calendar**

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

### **A. Approve Selection of Wilkinson Hadley King & Co. LLP for the Annual Audit of Fiscal Year 2021-2022.**

Education Code Section 41020 requires charter schools to contract for an annual audit of their books and accounts. The auditor selection from the directory approved by the State Controller must be reported by April 1<sup>st</sup> of each year. As in prior years, Discovery chooses to be included as part of the audit of CVESD's financial records through their contract with Wilkinson Hadley King and Co. LLP. There are no additional costs to Discovery as this is covered under the chargebacks paid to the District.

### **B. Approve Independent Contractor Agreement with Finney Educational Consultant.**

**Services:** Math Lesson Study Professional Development

**Dates:** March 1<sup>st</sup>-4<sup>th</sup>, 2022

**Cost:** \$4,000

**Funding Source:** Educator Effectiveness Block Grant

**C. Approve Overnight Field Trip for 7<sup>th</sup> and 8<sup>th</sup> grade students to the Safari Wild Animal Park to Depart Thursday, April 21 and Returning Friday, April 22, 2022.**

*Motion: Castorena*

*Second: McKearney*

*Vote: MCSU*

**FULL BOARD TO CLOSED SESSION**

**VIII. Adjourn to Closed Session – Virtual meeting.**

President Rochelle Carroll recessed to Closed Session at 6:15pm

**A. Conference with Labor Negotiators**

**Agency Designated Representative:**

**Neil MacGaffey**

**Employee Organization:**

**DCTU**

**FULL BOARD OPEN SESSION**

**IX. Reconvene to Open Session – Virtual meeting.**

President Rochelle Carroll reconvened to Open Session at 7:32pm.

**A. REPORT OUT OF CLOSED SESSION**

Ms. Carroll reported there is nothing to report, and no action was taken.

**X. Board Announcements**

- Ms. Castorena reiterated the amazing show the students and staff put together this year and loved how at the end of the show everyone came up including the backstage cast. It is an awesome program!
- Mr. McKearney shared it was a wonderful experience seeing the Aladdin show. He noticed that everybody wants to get back to normal, celebrate, and be joyous. Terrific event!
- Ms. Carroll congratulated the students and staff for the hard work and putting together another great show. She thanked everyone for the hard work to get DCS to a point where we can move forward allowing the optional mask experience and to remind people that when not feeling well, it's ok to wear a mask. Wished a wonderful Spring Break and ready for a great fourth quarter.

**XI. Adjournment: 7:35pm**

*Motion: Appel*

*Second: McKearney*

*Vote: MCSU*

**The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday, April 14, 2022, at 5:30pm.**

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Rochelle Carroll, Board President

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Neil MacGaffey, Secretary to the Board